BOLIVIA
TRIP MANUAL

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# Mission Trip Training Manual

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Mission Trip Training Manual

Congratulations! You’ve decided to join us in Bolivia! So now what?

It is wonderful that you have made the commitment to follow Jesus’s command in Matthew 28:19 “to go and make disciples of all the nations”. You’ve already taken the real first step, you’ve made the decision “to go”. What’s next? The below details the steps you will need to follow to ensure that your trip prep is smooth.

Step 1: Pre-App/Send Deposit
**Timeframe:** ASAP after making the commitment
**Action(s):**
1. Go to www.thinkmissions.org, ‘Think Application’ tab and complete the ‘Step 1- Pre-app’ form.
   
   **Link to the pre-app form:**
   https://docs.google.com/forms/d/12iCItnwzO3LPdRSuAOmDY7dQJAexKbUSGUImaNht8_Q/viewform
2. Send your $200 deposit to Think Mission 116 Dobson Rd. Mars, PA 16046. If you are part of a church group, all deposits should be combined into one check and sent together from the church.
3. Check your passport, if you have one, to be sure it is not expired. Your passport must be valid for 6 months after you return from the trip or it may not be accepted. If you don’t have a passport or it needs to be renewed, start this process now to avoid missing any deadlines or having to pay expedite fees.

Step 2: Raise Trip Funds
**Timeframe:** Immediately upon completing the Pre-app and submitting your deposit.
**Action:** Begin raising your trip funds using info provided in the Save, Raise, Praise handout. Send trip funds to the Mars, PA office on or before the deadline dates detailed on the trip flyer. If going as a church group, your trip funds should be turned in to your church and a combined check sent on or before the listed dates.

Step 3: Complete/Full Application
**Timeframe:** Immediately or within 1-3 weeks of completing the Pre-app and submitting your deposit.
**Action:** Go to www.thinkmissions.org, ‘Think Application’ tab and complete the ‘Step 2- Complete Application’.
This gives us more detail about you including background and health information that is not on the pre-app. Please be sure to sign and date the Liability page included within the application. If you are a minor, pay attention to the instructions for minors (some forms need to be notarized). We also need a copy of your passport. E-mail to duane@thinkmissions.org. *You must rename and save this form on your computer before e-mailing or it will come through blank. You may print it, complete it by hand and mail it along with a copy of your passport to the office in Mars, PA if you prefer.

Step 4: Emergency Contact Form
**Timeframe:** Immediately or within 1-3 weeks of completing the Pre-app and submitting your deposit.
**Action:** Click on the following link or type into your computer to complete the Emergency Contact information:

**Link to Emergency Contact Information form:**
https://docs.google.com/forms/d/1ec8Yz0jknux8zL35CY8jo1I8YsM98c2kCdEwPUHT_l/edit#

Step 5: Read Manual/ Pray
**Timeframe:** The weeks/months prior to your trip. This may be done as a group in team meetings by your church’s team leader/mission director. Consult your team leader.

**Action:** Read the ‘Missions Manual- Bolivia’ and pray, pray and pray some more.

*If you have any questions or problems, contact your team leader or Think Missions at the contact info on the cover page.
Team Training Schedule
(This is a sample team meeting schedule, see your team leader for details/dates, if applicable)

1st Meeting:
(date)
Notebooks, Team requirements, Passport Info, Medical info, Funding requirements, Sample letters, Project overview, Go over assignments for next meeting

2nd Meeting:
(date)
Passports, Letters in mail, Financial report, Cultural overview, Personal Testimony 1st Draft, Go over assignments for next meeting

3rd Meeting:
(date)
Personal Testimony 2nd Draft, Salvation Scriptures – write them out, Financial report, Bible Study, Airline itinerary, Copy Passports, Project materials and Tools, Missions Book – read before last meeting, Go over assignments for next meeting

4th Meeting:
(date)
Personal Testimony Final Draft – have memorized to share with the team, Scriptural Greeting, How to give a Testimony through an Interpreter, Financial report, Emergency Numbers, Baggage requirements & I.D., Group and Personal Packing List, Go over assignment for next meeting

Final Meeting:
(date)
Brief book report – How the book inspired you for missions,, Group Guidelines and suggestions, Cultural and Customs prep, Final packing instructions, phone & e-mail chain

Underlined items are the homework assignments due at that meeting.
PASSPORTS

If you don’t already have a valid US Passport, you will need to apply immediately in person at a US Post Office that processes Passports. **NOTE:** Passports can take 6 weeks or longer to process; you cannot get an international airline ticket without one so we need your passport number well before your trip date.

*If you are inside of 6 weeks to your trip, you should expedite the passport application/renewal to ensure it is completed in time.

**Also, your passport will need to be valid for a full 6 months after you trip return date or they may now accept it.

Application forms, fees and all Information on applying for a Passport can be found at:

www.usps.com (Click on All Products and Services Tab. Then click on Learn How to get a Passport.)

www.travel.state.gov

You will need:

- **Raised seal Birth Certificate** (not a certificate of birth, this can be different depending on the state).
  - If you don’t have one – go to: www.health.state.pa.us
  - (You can begin at this website even if you weren’t born in Pennsylvania.)

- **Photo ID**

- **2 Checks** (Leave blank until Postal Clerk confirms fees)

- **2 Passport size photos** (Many Post Offices are equipped to take photos or you can sometimes get these at pharmacy stores like CVS). Read instructions on the websites for more details.

- **Both parents** must be present if you are under 16

- **Any other documentation required** – see above websites for more info
Medical Requirements

Go to the Centers for Disease Control and Prevention website for all recommended immunizations for the location of the mission.

www.cdc.gov

**NOTE: Yellow Fever immunization is required to go to Bolivia.** Make sure you get an official immunization card that documents that you have had yellow fever immunization and carry it with your passport. (You need that card to get back into the US). This immunization is good for life.

You also need Tetanus.

Check with your Doctor or Health Care Provider to get advice on any other immunizations.

Make sure you see your doctor or get to your County’s Health Department as soon as possible because some immunizations require multiple shots or doses over several weeks.

Note: Certain locations in Bolivia (example: Cochabamba @ 8000 ft) are at higher elevations so malaria typically is not a big problem there but could be in other locations.

Also – we will only eat and drink food and beverages that have been approved by the missionary.

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### Staying Healthy During Your Trip

Recommendations from the CDC

### Prevent Insect Bites

Many diseases, like malaria and dengue, are spread through insect bites. One of the best protections is to prevent insect bites by:

- Using insect repellent (bug spray) with 30%-50% DEET. Picaridin, available in 7% and 15% concentrations, needs more frequent application. There is also less information available on how effective picaridin is at protecting against all of the types of mosquitoes that transmit malaria.

- Wearing long-sleeved shirts, long pants, and a hat outdoors.

- Remaining indoors in a screened or air-conditioned area during the peak biting period for malaria (dusk and dawn).

- Sleeping in beds covered by nets treated with permethrin, if not sleeping in an air-conditioned or well-screened room.

- Spraying rooms with products effective against flying insects, such as those containing pyrethroid.

For detailed information about insect repellent use, see Insect and Arthropod Protection.
Prevent Animal Bites and Scratches

Direct contact with animals can spread diseases like rabies or cause serious injury or illness. It is important to prevent animal bites and scratches.

- Be sure you are up to date with tetanus vaccination.
- Do not touch or feed any animals, including dogs and cats. Even animals that look like healthy pets can have rabies or other diseases.
- Help children stay safe by supervising them carefully around all animals.
- If you are bitten or scratched, wash the wound well with soap and water and **go to a doctor right away**.
- After your trip, be sure to tell your doctor or state health department if you were bitten or scratched during travel.

For more information about rabies and travel, see the Rabies chapter of the Yellow Book or CDC’s Rabies homepage. For more information about how to protect yourself from other risks related to animals, see Animal-Associated Hazards.

Be Careful about Food and Water

Diseases from food and water are the leading cause of illness in travelers. Follow these tips for safe eating and drinking:

- Wash your hands often with soap and water, especially before eating. If soap and water are not available, use an alcohol-based hand gel (with at least 60% alcohol).
- Drink only bottled or boiled water, or carbonated (bubbly) drinks in cans or bottles. Avoid tap water, fountain drinks, and ice cubes.
- Do not eat food purchased from street vendors.
- Make sure food is fully cooked.
- Avoid dairy products, unless you know they have been pasteurized.
- Avoid eating or touching foods with your hands.

Diseases from food and water often cause vomiting and diarrhea. Make sure to bring diarrhea medicine with you so that you can treat mild cases yourself.
**After You Return Home**

If you are not feeling well, you should see your doctor and mention that you have recently traveled. Also tell your doctor if you were bitten or scratched by an animal while traveling.

If you have visited a malaria-risk area, continue taking your antimalarial drug for 4 weeks (doxycycline or mefloquine) or seven days (atovaquone/proguanil) after leaving the risk area.

**Malaria is always a serious disease and may be a deadly illness.** If you become ill with a fever or flu-like illness either while traveling in a malaria-risk area or after you return home (for up to 1 year), you should seek immediate medical attention and should tell the physician your travel history.

**Important Note:** This document is not a complete medical guide for travelers to this region. Consult with your doctor for specific information related to your needs and your medical history; recommendations may differ for pregnant women, young children, and persons who have chronic medical conditions.
Save, Raise, & Praise

At Think Missions, we highly encourage you to work hard; consider getting a second job, pick up extra hours at work and SAVE. You having “skin in the game” is very important!

This is not something we write in stone, but here is good advice: You should pay for 30% of your mission trip with your own, hard-earned money. The rest you can RAISE! Remember this: The most effective way to raise your finances is through one-on-one meetings and by sending out letters. You will be stunned by the way God shows up in your fundraising journey.

Your attitude will play a huge role in this journey. Don’t let fear, doubt, and insecurities undermine your trust in God. PRAISE God!

<table>
<thead>
<tr>
<th>TIME IS ON YOUR SIDE</th>
<th>SAVE</th>
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<tr>
<td>IT’S DOABLE A Think Missions trip usually costs about $2300. 30% of that is about $690.</td>
<td>$690</td>
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<tr>
<td>YOU CAN DO IT If you begin planning 12 months before the adventure, you can fill up your piggy bank with $58 dollars/month and boom...$696!</td>
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<tr>
<td>HERE IS AN IDEA $58 per month is less than $15 per week. That’s four cups of coffee at Starbucks!</td>
<td></td>
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<tr>
<td>HERE IS ANOTHER IDEA We have so many comforts we can sacrifice. Cable TV? Gym membership? Netflix? Eating out? How about asking for donations instead of a birthday or Christmas present?</td>
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<table>
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<tr>
<th>GOD IS ON YOUR SIDE</th>
<th>RAISE</th>
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<tr>
<td>SAVE &amp; RAISE While you are working to save your $690. You also need to RAISE $1610. Remember: God is on your side. He called us all to &quot;GO.&quot; He will provide if you are diligent</td>
<td>$1610</td>
</tr>
<tr>
<td>50/10 VISION Send out at least 50 letters and meet with 10 people face-to-face or by phone. Pray for every recipient and meeting. The same faith you are using to raise is the faith you are going to use to lay hands on the blind.</td>
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<tr>
<td>DREAM Your dad gives $300, grandma $200, aunt $200, your church $100, two people you didn’t expect give $100, and then 13 people you know give $50. That’s only 27 people, but it equals $1650.</td>
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<tr>
<td>HONOR If you honor (value) God and your donors, heaven’s door will stay open over your fundraising journey. How big is your God and how much do you “value” the people who are supporting you? Keep them updated, send them thank you cards. Love them!</td>
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<tr>
<th>DON’T PUT PRAISE ASIDE</th>
<th>PRAISE</th>
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<tr>
<td>Fear of rejection or fearing your network is too small can cripple your faith. You should leave the unknowns behind and walk into the adventure God has for you. Go buy 100 envelopes and 50 stamps! Pick your top 50 people and send the letters off in prayer. For the 10 people you are meeting face-to-face, don’t send letters to them. First, send them a short email. (“I am going to Bolivia to build and evangelize. I am contacting friends and family to ask them for prayer and financial support. Would you consider meeting next week or setting up a phone call to talk further about what God is doing? When is good for you?”). Once you meet with them, THEN give them your material to take home. Last tip: Before the meeting ends, ask the donor if you can follow up with them. The rest is in God’s hands!</td>
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Save, Raise, & Praise

“Don't look at fundraising as a burden but a faith-building adventure and an awesome opportunity for God to train you for the mission field.”

### LET'S MANAGE THE HEART

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<th>FAITH VS FEAR</th>
<th>BLESSING VS BURDEN</th>
<th>WORK + PRAYER</th>
<th>OWN A VERSE</th>
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<tr>
<td>Choose faith not fear. God wants you to go and He wants to provide.</td>
<td>You are a blessing not a burden to the donor - &quot;It is more blessed to give than to receive.&quot; - Jesus</td>
<td>It will take a balance of personal initiative and divine intervention. Lazy plus prayer doesn't work.</td>
<td>Ex: The priests did ministry and Israel supported them. You are the priest now. Read Numbers 18.</td>
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### LET'S GET PRACTICAL

<table>
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<tr>
<th>DONOR LIST</th>
<th>OUTSIDE OF THE BOX</th>
<th>MOVE 'EM UP</th>
<th>KNOW YOUR STUFF</th>
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<tr>
<td>Get your donor list ready. TIP: A name on your list is not valid until you have their phone # and address. Take your time with this.</td>
<td>Think outside of your circle of friends. Your mom's manicurist is one. Your father's best friend. Your family doctor, the list goes on…</td>
<td>Move the people that love you and/or high-potential givers to the top of list. You want to go to them first.</td>
<td>Learn about the country and/or people group you are reaching. Become familiar with the nature of the mission, the organization, etc. pray, pray, and pray. Your heart should ooze compassion.</td>
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### LET'S MAKE IT HAPPEN

<table>
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<th>50/10 GOAL</th>
<th>FUNDRAISING LETTER</th>
<th>STAMPED ENVELOPE</th>
<th>#10 ENVELOPE</th>
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<td>We highly suggest that you do both: Send your support letters AND meet with your donors face-to-face. GOAL: 50 letters and 10 meetings.</td>
<td>Not more than one page. Make it inspirational. Give them vision! What needs are you meeting? Give the donor opportunity to pray and give. Don't forget to tell them HOW to give! Take your Fundraising Letter Example from Think Missions and personalized it!</td>
<td>Give the donor a hassle-free way to give. Stamp an envelope with your church address.</td>
<td>Gather the fundraising letter, a stamped envelope and put them in a #10 envelope. Send the letters to, or meet with, your donors. Don't forget to include a link for your personal website. Remind them that when they give online it's NOT tax-deductible. However, if they send a check to your church, it is.</td>
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</table>

### LET'S WALK BY FAITH

Fear of rejection or fearing your network is too small, can cripple your faith. You should leave the unknowns behind and walk into the adventure God has for you. Go buy 100 envelopes and 50 stamps! Pick your top 50 people and send the letters off in prayer. For the 10 people you are meeting face-to-face, don’t send letters to them. First, send them a short email. (“I am going to Bolivia to build and evangelize. I am contacting friends and family to ask them for prayer and financial support. Would consider meeting next week or setting up a phone call to talk further about what God is doing? When is good for you?”). Once you meet with them, THEN give them your material to take home. Last tip: Before the meeting ends, ask the donor if you can follow up with them. The rest is in God’s hands!

May God bless every detail of this faith-building season!
Fundraising Letter - Down & Dirty

Fundraising is a simple process. It requires your prayer, your effort, and your time. Remember this, if you're not willing to invest the time and effort, or in other words "get down and dirty", your prayers alone might not be enough (James 2:18). Below is an easy-to-follow series of steps to get your letters into the hands of your donors. When combined with prayer, this will generate the funds each team member needs to be a part of this mission.

<table>
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<th>Down</th>
<th>Dirty</th>
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| 1    | Purchase/obtain a minimum of 50 of these items:  
|      | • 8.5” x 11” printer paper  
|      | • #10 envelopes  
|      | • First-class postage stamps  
|      | • Names and mailing addresses of family, friends, and co-workers |
| 2    | Copy the text of the Fundraising Letter Example from the Save, Raise, & Praise section of this guide.  
|      | • Everyone has access to a computer, or knows someone who does...be sure to use a computer. |
| 3    | Edit the text of the Fundraising Letter Example to make it more personal and specific to your trip.  
|      | • Add the names and addresses of your family, friends, and co-workers to the letter, so each letter is addressed to an individual, couple, or family.  
|      | • If you’re not comfortable using a computer or word processing application, get help from someone who is.  
|      | • If you’re not good with spelling and editing, have someone looking over your work. |
| 4    | Print your letters. |
| 5    | Sign, fold, and stuff your letters in #10 envelopes. (You may want to consider adding a personal note.) |
| 6    | Address your envelopes, include your return address, and affix your postage. |
| 7    | Mail your envelopes. |
| 8    | Over the next 5-7 days, pray for each person you have sent a letter to. |
| 9    | Call or visit each of the family, friends, and co-workers that you mailed letters to, if possible.  
|      | • Ask them to pray for you and for your team.  
|      | • Ask them if they have made a decision about being a part of your team by giving towards this opportunity.  
|      | • Be prepared to explain to them the giving process again. |
| 10   | Regardless of their response, thank them. |
| 11   | For those who are committed to give towards this mission...send them a Thank You card. |
| 12   | Be sure to send a follow-up report to each of your supporters after the trip and ensure that you bring back a small, inexpensive gift from Bolivia for everyone who made your trip possible. |

Fundraising really is this simple. Don’t let pride, laziness, or fear hold you back from being a part of this Think Missions trip. You know at least 50 people that can send a letter to; everyone knows at least 50 people that they can send a letter to. Note: Facebook will come in handy when asking for addresses!
Dear Friends and Family,

I hope all is well with you. I am writing to share an amazing opportunity that God has opened up for me. I am a part of a team from YOUR CHURCH and Think Missions. We are planning to leave on a mission’s trip to CITY, Bolivia on DATES OF TRIP.

Think Missions is a church planting ministry based outside Pittsburgh, PA. Their mission is “to serve and empower the North American Church to fill the globe with life-giving churches”. As of February 2017, they have planted 368 churches world-wide. As a part of the team, I will be involved in the construction of a new church along with evangelism using drama, dance and personal testimonies to share the Gospel with people. We will work alongside several other churches and we will preach the Gospel, pray for the sick and minister to the people of CITY, Bolivia! It’s going to be an incredible experience and I am really excited about being a part of this team.

Will you pray for me as I prepare for this mission and as I travel? Please pray that the trip will be a tremendous blessing to the people of CITY. Pray that God will plant life-giving churches in Bolivia as a result of this trip. Also pray for protection for our team, and the event.

I am also asking you to pray about partnering with me with your financial support for this ministry opportunity. It will be impossible for me to go without the partnership of friends and family. All team members must raise $2300.00 to cover the cost of their trip expenses. Details about financial support are below. All gifts are tax deductible.

If you have any questions regarding this mission, please call me at YOUR PHONE #. You can learn more about Think Missions at their website: www.thinkmissions.org.

Thank you for allowing me to share this opportunity with you!

God Bless You!

SIGN YOUR NAME HERE

TYPE YOUR NAME HERE

Financial Details:

- Please make all checks payable to YOUR CHURCH.
- Please do not put my name on the memo line of the check.
- Use the enclosed envelope to mail contributions. That will assure that your donation is credited toward my trip expenses. You can put my name on a sticky note, or a piece of paper, to assure that money is accredited to me.
1. Prayer

The greatest preparation that we need for this ministry endeavor is **prayer**!

Prayer is essential! If we expect to see God move, we must pray!

Set aside time each day (at least 1/2 hour) to **PRAY** about the following:

- A Daily Prayer for Freedom & Prayer Guide (Pages 12-13 below)
- A spirit of unity among the group
- That the Lord will prepare the hearts of children and adults to receive Christ
- Hearts to be open and drawn by the Spirit
- Minds will be open and able to comprehend the message
- Satan to be rebuked in their lives
- For strongholds to be torn down
- Needs to be met in their families
- Distractions to be rebuked
- That the Lord will equip us for His service
- For greater sensitivity to the Holy Spirit
- A spirit of cooperation toward anyone who is in authority
- For protection from sickness and danger
- Christ’s anointing on the team
- Wisdom for the team leaders and pastors
- Spiritual covering from the enemy’s attacks
- Good weather
- Families at home
- Supernatural manifestations
- Flexibility (this is essential on the mission field)

Prayer scriptures are enclosed for you to pray the Word!

2. Fasting

Everyone is expected to fast as the Lord leads you for this trip.
Remember to be reading God’s Word and praying in place of your meals.
3. Scripture Memorization

In order to minister one-on-one, you will need to memorize the following Scripture:

❖ Romans 3:23
❖ Romans 6:23
❖ John 3:16
❖ Romans 10:9-10
❖ Revelation 3:20
❖ John 1:12

It is suggested that you write these out on 3 x 5 cards with the verse on one side and the reference on the other side. These verses will be practiced at meetings to be held prior to the trip. You will need to have them memorized at our meetings.

4. Daily Bible Study

This will further help you to develop a mission’s mindset. Follow a program, what your team leader designates or you can use an App such as the Bible App.

5. Prepare a Scriptural Greeting and a Short Sermon

6. Prepare Physically

Do everything you can to get in shape. This trip will be demanding physically.

-All requirements mentioned above are essential in the development of your personal life in preparation for this experience. Your understanding and cooperation in these areas are important for the success of your trip.

-Anticipate a move of God. Believe that God is going to use you in a powerful way!
Your relationship with the Bolivian people

Bolivians are certainly noted for their warmth and friendliness. They are always eager to express their kind hospitality. You will probably note several cultural differences during your visit. In Bolivia, nothing is more important than relationships. We North Americans tend to focus on the task at hand and finishing what we are doing at all cost. We are task-oriented people. The Bolivians, on the contrary (and most Latinos in general) are relationship oriented. Much of their time is spent building and nurturing relationships. Take time to greet the local workers and people you come into contact with. Language barriers will limit your ability to communicate somewhat but remember, the language of love is cross-cultural. Use this as a challenge to communicate with your smile. Your loving and caring attitude can shine through without even a word of Spanish.

Your relationship with the Bolivian National Church

Missionaries, MAPS teams and AIM teams all work together to help build the national church (that is, the church here, which is self-governing and self-supporting). We don’t want to do anything or represent anything that a national will have to come behind us and fix or repair. Let’s all serve to the best of our ability.

We hope one of the most exciting aspects of your time here will be to see first-hand the growth that is taking place among the churches. For example, there were only 2 Assembly of God churches in the city of Sucre just a few years ago and now there are 25 and growing. From the smallest to the largest, the poorest to the riches, God is moving in a mighty way and your Bolivian brothers and sisters in the Lord are very grateful for the assistance you are providing.

The Holy Kiss

Bolivians are very warm and hearty in their greetings. Men and boys always shake hands in their salutations; they may even hug. The Quechua (Ketch-u-ah) people are a sub-group of Bolivian people that you will likely meet while there. In Quechua circles, the men will shake hands, pat your upper left arm twice and then shake again. You should do the same. Practice this until it comes naturally.

Bolivian women, even those who are meeting for the first time, will usually greet by taking each other’s hand and then kissing once on each cheek. In upper-class circles, you will only kiss one cheek. Some Quechua, mostly in the churches, will also kiss on both cheeks.

A good rule of thumb is to JUST FOLLOW THE CROWD!

Weather in Bolivia

Bolivia has 4 seasons but they are the complete opposite to ours in the United States. They do experience a rainy season in some parts during the months of November, December and January. The daytime temperature is usually very pleasant, between 65 and 80°F. Most places are at a very high altitude and close to the equator (thus closer to the sun), so even on a cloudy day, it is easy to get a sunburn in a very short period to time. It is very wise to be equipped with sunblock and a hat. There is very little humidity and the evenings and mornings tend to be quite cool.

What if I get lost?

It is a very good idea to never go anywhere alone in a foreign country where you don’t speak the language. Try to pay attention and develop a little bit of herd instinct. It is a good idea to keep the phone numbers of the missionaries and where you are staying in your wallet at all times.
You mean they don't eat Tacos?

The diet of a Bolivian is very different from that of what most of us think Latins eat. Mexican food (tacos, enchiladas, burritos...) is just that, Mexican food. In Bolivia, they don’t eat Mexican food, they eat Bolivian food. Bolivians generally eat a great deal of starch in their diets. In fact, there are over 350 different types of potatoes in Bolivia! All types of baked breads are a staple as well. The typical Bolivian breakfast is a piece of bread (usually dry) with something hot to drink. Soups are a very common meal. The big meal of the day is at midday. Most Bolivians maintain the Latin tradition of a two-hour siesta. For example, in the city of Sucre, 99.5% of the businesses will be closed from 12 noon until 2 or 3 pm. They return home from their jobs and spend the middle of the day with their families. At night, they eat a lighter meal – sometimes only a piece of bread and a hot drink. Meat, in very small portions, is something for people of better means or for special occasions. **It is unsafe to drink the tap water in Bolivia. You will be given bottled water to drink and use for brushing your teeth.**

Things your mother never told you

1. One thing you will want to remember while in Bolivia is that pedestrians have virtually no rights. So, before you cross the street, be sure nothing is coming!!
2. This may be a little embarrassing, but you need to know about the toilet paper. It is usually not provided in public restrooms, and the plumbing in Bolivia isn’t always the best. Therefore, next to every toilet you will find a waste basket. This is for your used toilet paper. If you flush the paper, you risk clogging the plumbing.

Construction Information

Construction, of most projects in Bolivia, has become a standardized process. The same building plan, layout and use of materials is typically repeated, resulting in a very efficient building method for the dollar. Variations may occur but the fundamental building itself changes very little.

The foundation will be finished before you arrive. This includes a row or two of blocks, the placement of all vertical steel and possibly the roof. It will be ready for you to begin laying block your first day on the job. We will have local foreman and a crew of workers on the job site who will be supervising the work. The foreman is responsible for your work; therefore, he is the boss.

Construction Vocabulary

<table>
<thead>
<tr>
<th>English</th>
<th>Spanish</th>
</tr>
</thead>
<tbody>
<tr>
<td>mortar mix=</td>
<td>mezcla</td>
</tr>
<tr>
<td>cement with rock=</td>
<td>concreto</td>
</tr>
<tr>
<td>bag of cement=</td>
<td>cemento</td>
</tr>
<tr>
<td>shovel=</td>
<td>pala</td>
</tr>
<tr>
<td>trowel=</td>
<td>vadilejo</td>
</tr>
<tr>
<td>block=</td>
<td>bloque</td>
</tr>
<tr>
<td>steel=</td>
<td>fierro</td>
</tr>
<tr>
<td>water=</td>
<td>agua</td>
</tr>
<tr>
<td>sand=</td>
<td>arena</td>
</tr>
<tr>
<td>rock=</td>
<td>piedra</td>
</tr>
<tr>
<td>level=</td>
<td>nivel</td>
</tr>
<tr>
<td>wood=</td>
<td>madera</td>
</tr>
<tr>
<td>hammer=</td>
<td>martillo</td>
</tr>
<tr>
<td>nail=</td>
<td>clavo</td>
</tr>
<tr>
<td>wheel barrow=</td>
<td>caratillo</td>
</tr>
<tr>
<td>tape measure=</td>
<td>cinta metrica</td>
</tr>
<tr>
<td>string=</td>
<td>cuerda</td>
</tr>
<tr>
<td>scaffold=</td>
<td>andamio</td>
</tr>
<tr>
<td>sawhorse=</td>
<td>caballete</td>
</tr>
<tr>
<td>bucket=</td>
<td>balde</td>
</tr>
<tr>
<td>wall=</td>
<td>pared</td>
</tr>
<tr>
<td>door=</td>
<td>puerta</td>
</tr>
<tr>
<td>column=</td>
<td>columna</td>
</tr>
<tr>
<td>roof=</td>
<td>techo</td>
</tr>
<tr>
<td>floor=</td>
<td>piso o suelo</td>
</tr>
<tr>
<td>pliers=</td>
<td>alicates</td>
</tr>
<tr>
<td>electrical outlets=</td>
<td>enchufe</td>
</tr>
<tr>
<td>electric saw=</td>
<td>sierra</td>
</tr>
<tr>
<td>hand saw=</td>
<td>serruch</td>
</tr>
<tr>
<td>glass=</td>
<td>vidrio</td>
</tr>
<tr>
<td>brick=</td>
<td>ladrillo</td>
</tr>
<tr>
<td>boss=</td>
<td>jefe</td>
</tr>
</tbody>
</table>
One-day Spanish Course

hola  hello
hasta luego  see you later
hasta manana  see you tomorrow
chao  goodbye
buenos dias  good morning
buenas tardes  good afternoon
buenas noches  good night
Como se llama?  What is your name?
Me llamo…  My name is…
mucho gusto  pleased to meet you
Como Esta?  How are you?
gracias  thank you
de nada  you’re welcome
hombre  man
mujer  women
nino  boy
nina  girl
amigo  friend (male)
amiga  friend (female)
no  no
si  yes
plata  money
bano  bathroom
comida  food
Tengo hambre  I’m hungry
Donde esta…?  Where is…?
uno  one
dos  two
tres  three
cuatro  four
cinco  five
seis  six
siete  seven
cho  eight
nueve  nine
diez  ten
Dios le bendiga!  God bless you!
A Daily Prayer for Freedom
(Taken from John Eldredge’s Waking the Dead)

My dear Lord Jesus, I come to You now to be restored in You- to renew my place in You, my allegiance to You, and to receive from You all the grace and mercy I so desperately need this day. I honor You as my sovereign Lord, and I surrender every aspect of my life totally and complete to You. I give my body as a living sacrifice. I give You my heart, soul, mind, and strength; and I give You my spirit as well. I cover myself with Your blood- my spirit, my soul, and my body and I ask Your Holy Spirit to restore my union with you, and guide me in this time of prayer.

Dear God, holy and victorious Trinity, You alone are worthy of all my worship, my heart’s devotion, all my praise and all my trust and all the glory of my life. I worship You, bow to You, and give myself over to You. In my heart’s search for life, You alone are Life, and You have become my life. I renounce all other gods, all idols, and I give You the place in my heart and in my life that You truly deserve. I confess here and now that it is all about You, God, and not about me. You are the Hero of this story, and I belong to You. Forgive me for my every sin. Search me and know me and reveal to me any aspect of my life that is not pleasing to You. Expose any agreements I have made with my Enemy, and grant me this grace of a deep and true repentance.

Heavenly Father, thank You for loving me an choosing me before You made the world. You are my true Father- my Creator, my Redeemer, my Sustainer, and the true end of all things, including my life. I love You. I worship You. Thank You for proving Your love for me by sending Your only Son, Jesus, to be my sacrifice and my new life. I receive Him and all His life and all His work which You ordained for me. Thank You for including me in Christ, for forgiving me my sins, for granting me His righteousness, for making me complete in Him. Thank You for making me alive with Christ, raising me with Him, seating me with Him at Your right hand, granting me His authority, and anointing me with Your Holy Spirit. I receive it all with thanks and give it total claim to my life.

Jesus, thank You for coming for me, for ransoming me with Your own life. I honor You as my Lord. I love You, worship You, trust You. I sincerely receive You as my redemption, and I receive all the work and triumph of Your crucifixion, whereby I am cleansed from all my sin through Your shed blood, my old nature is removed, my heart is circumcised unto God, and every claim being made against me this day is disarmed. I take my place in Your cross and death and whereby I have died with You to sin and to my flesh, to the world, and to the Evil One. I am crucified with Christ. I now take up my cross and crucify my flesh with all its pride, unbelief, and idolatry. I put off the old man. I now bring the cross of Christ between me and all people and spirits, and things. Holy Spirit, apply to me the fullness of the work of the crucifixion of Jesus Christ for me. I receive it with thanks and give it total claim to my life.

Jesus, I also sincerely receive You as my new life, my holiness and sanctification, and I receive all the work and triumph of Your resurrection, whereby I have been raised with You to a new life, to walk in newness of life, dead to sin and alive to God. I am crucified with Christ, and it is no longer I who live but Christ who lives in me. I now take my place in Your resurrection, whereby I have been made alive with You, I reign in life through You. I put on the new person in all holiness and humility, in all righteousness and purity and truth. Christ is now my life, the One who strengthens me. Holy Spirit, apply to me the fullness of the resurrection of Jesus Christ for me. I receive it with thanks and give it total claim to my life.
Prayer Guide
Could you not tarry one hour?

I. Our Father which art in Heaven, hallowed by Thy name...
   a. Picture Calvary and thank God, you can call Him "Father" by virtue of the blood of Jesus.
   b. Hallow the names of God corresponding with the five benefits in the new Covenant, and
      make your faith declarations.

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Name</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN</td>
<td>JEHOVAH-TSIDKENU</td>
<td>‘Jehovah our righteousness’</td>
</tr>
<tr>
<td></td>
<td>JEHOVAH-M’KADDESH</td>
<td>‘Jehovah who sanctified’</td>
</tr>
<tr>
<td>SPIRIT</td>
<td>JEHOVAH-SHALOM</td>
<td>‘Jahovah is peace’</td>
</tr>
<tr>
<td></td>
<td>JEHOVAH-SHAMMAH</td>
<td>‘Jehovah is there’</td>
</tr>
<tr>
<td>SOUNDNESS</td>
<td>JEHOVAH-ROPHE</td>
<td>‘Jehovah heals’</td>
</tr>
<tr>
<td>SUCCESS</td>
<td>JEHOVAH-JIREH</td>
<td>‘Jehovah's provision shall be seen’</td>
</tr>
<tr>
<td>SECURITY</td>
<td>JEHOVAH-NISSI</td>
<td>‘Jehovah my banner’</td>
</tr>
<tr>
<td></td>
<td>JEHOVAH-ROHI</td>
<td>‘Jehovah my shepherd’</td>
</tr>
</tbody>
</table>

II. ...Thy kingdom come, Thy will be done.
   a. Yourself
   b. Your family (mate, children, other family members)
   c. Your church (pastor, leadership, faithfulness of people, harvest)

III. ...give us this day our daily bread...
   a. Be in the will of God (prayer life, church, work habits, obedience in giving)
   b. Believe it is God's will to prosper you
   c. Be specific
   d. Be tenacious

IV. ...and forgive us our debts as we forgive our debtors.
   a. Ask God to forgive you
   b. Forgive and release others
   c. Set your will to forgive those who sin against you

V. ...and lead us not into temptation, but deliver us from evil.
   a. Put on the whole armor of God (put on the Lord Jesus Christ)
      1. Loins girt about with TRUTH
      2. Breastplate of RIGHTEOUSNESS
      3. Feet shod with the PREPARATION (READINESS) of the gospel of PEACE
      4. Shiled of FAITH
      5. Helmet of SALVATION
      6. Sword of the Spirit which is the WORD OF GOD
   b. Pray a hedge of protection (You are my refuge, my fortress, my God)
Personal Testimony

Evangelism Preparation

This section of the Training Manual is the “nuts and bolts” of the entire outreach. Our goals are specific:

1. To lead individuals into a personal experience with Jesus Christ and to establish them in the faith through follow-up.

2. To inspire all participating team members to become involved in active witnessing and follow-up.

3. To demonstrate to the entire local church the effectiveness of personal soul-winning and inspire them to perpetuate the concept of team witnessing and follow-up.

Personal Testimony

Included in this section, and necessary for completion, are worksheets for your personal testimony. In the words of Rebecca Manley Pippert, “Every Christian has a personal story to tell. Each of you is unique. God has called you to be a very specific, very special person, and your story, your life, is a testimony to God’s goodness, His grace, His forgiveness. So share who you are with people. Let them know you have struggles, but that Jesus has made a difference.”

We can’t promise that you won’t have beginner’s jitters, but we think we can help you prepare to share your faith with more boldness and self-assurance. The testimony pages are to be used as a guide in preparing your personal testimony. Once you have in mind precisely what you want to say, you’ll be much more confident about speaking out. These sheets are not intended to limit you, but to help you. They will give you the opportunity to clarify and solidify your personal testimony.

The Gospel Presentation

From the material given, develop a soul-winning presentation that you are comfortable with so you can present yourself in a clear and concise manner. The way to salvation must be understood. Memorize your outline until you can give it on a moment’s notice.

How to Give Away Your Faith (Suggested Reading)

It would be beneficial for you to read the book “How to Give Away Your Faith”, by Paul Little (IVP) and complete the individual study questions at the end chapter.
Personal Testimony

I. The General Outline of a Personal Testimony

A. **Before** - A short sketch of what your life was like before you became a Christian.

B. **How** - How, specifically, you took the step of becoming a Christian.

C. **After** - A description of the changes in your life.

II. Guidelines for Preparing Specific Content

A. **Make it sound conversational.** Prepare it to be spoken. Avoid literary sounding statements like, “I viewed the crimson sunset and pondered.” Use informal vocabulary.

B. **Say “I” and “me,” not “you” (share, don’t preach).** This helps keep the testimony warm and personal. People like to hear experiences of others told in the first person.

C. **Avoid religious words, phrases, and jargon.**

<table>
<thead>
<tr>
<th>Religious Words:</th>
<th>Possible Substitutes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Believe</td>
<td>Invited Christ to come into my life through prayer</td>
</tr>
<tr>
<td>Sin</td>
<td>Disobedience, breaking God’s laws, turned my back on God</td>
</tr>
<tr>
<td>Went forward</td>
<td>Decided to turn my life over to God</td>
</tr>
<tr>
<td>Under the blood</td>
<td>God forgave me of my failures</td>
</tr>
<tr>
<td>Accepted Christ</td>
<td>(Same as “Believe”)</td>
</tr>
<tr>
<td>Saved</td>
<td>Became a Christian, delivered from the consequences of disobedience</td>
</tr>
<tr>
<td>Prayed through</td>
<td>Sincerely Prayed</td>
</tr>
<tr>
<td>Christian</td>
<td>Committed Christian, real Christian</td>
</tr>
</tbody>
</table>
D. **Generalize, so more people can identify with your story.** Don’t name specific churches, denominations, or groups. Avoid using dates and ages. (Poor: “I was seven years old when I became a Christian. We moved to the city in 1956.” Better: “I was a very young when I became a Christian.”)

E. **Include some humor and human interest.** When a person smiles or laughs, it reduces tension. Humor is disarming and increases attention.

F. **One-or two-word pictures increases interest.** Don’t just say “I grew up on my folks’ farm.” You might briefly describe the farm so a person listening can visualize it.

G. **In the “before,” include both good and bad aspects of your life.** Have a cushion of interesting non-spiritual material at the beginning.

   1. Examples of “good aspects”- wanted to excel, desire for education, concern for others, hard-working.

   2. Examples of “bad aspects”- selfish, inferiority complex, get ahead at any cost, temper, greed.

H. **In the “how”…**

   1. Communicate the gospel clearly and briefly. You need to include:
      a. The fact of sin
      b. The penalty of sin
      c. Christ’s payment of the penalty
      d. The requirement to receive eternal life

   2. Make the Bible the authority
      a. Poor: “Bill shared with me that I had failed and needed forgiveness.”
      b. Better: “Bill shared with me that the Bible said…”

   3. Use the word *pray* when referring to receiving Christ. The word *pray* communicates what a person needs to do. (Good: “I prayed and asked Christ to forgive my sin and give me the gift of eternal life.”)

I. **In the “after,” rapidly conclude with two or three personal benefits of becoming a Christian.** (These may be current benefits.) The last sentence of your testimony should be something like, “But the greatest benefit is that I know I have eternal life.” The listener often comments on the last thing you say in your testimony. If the listener’s comment is on eternal life, the door is open for presenting the gospel to him.
J. Avoid dogmatic statements which skeptics can question. Some examples are:

1. “I prayed and I know Christ came in.”
2. Poor: “God has given me a wonderful husband (or wife and three children).”
3. Better: “I prayed and asked Christ to forgive me and make me a new person. Since then I have experienced peace…”

K. Sound adult, not juvenile. Reflect an adult point of view, even if you were converted at an early age.

1. Poor: “My dad helped me understand about Jesus.”
2. Better: “I had great talks with my parents. One day Dad and I discussed in some detail who Jesus Christ really is.”

L. Simplify-reduce “clutter.” Mention only a limited number of people you know and such things as meetings and jobs you have had. Use only first names when possible.

1. Poor: “Bill Smith, Thomas Van Buren, and his cousin Ed Matthews came by my office at Acme Plumbing and Appliance Company…”
2. Better: “Bill and two other men talked to me at work one day…”
3. Combine information like, “After living in five states and attending six universities, I found myself at my first engineering job.”

III. The Sequence of Your Preparation

A. Before you begin writing, pray for God’s help. Look to Him for wisdom and insight as you work on your testimony.

B. Accumulate brief notes on three separate sheets of paper labeled Before, How, and After.

C. Write out your first draft, using your notes from the three sheets of paper. (It will usually take about five minutes to read. Apply guidelines A-L.)

D. Make improvements on the long-draft (your pastor or leader may be able to help you with this).

E. Cut your draft until it is 2 ½ to 3 minutes when read.

F. Outline your presentation on a 3” x 5” card. Learn to give the testimony using only your outline.

G. Learn to give your testimony in 3 to 4 minutes without the outline.
Two Testimony Formats

1. Chronological

In this approach you tell your story in chronological sequence. You might use this format:
   a. If you were converted later in life
   b. If you have enough interesting material to share prior to your conversion.
   c. If your conversion experience occupies most of your testimony because of the vitality and impact of the how. The before would then be relatively short.

2. Overview/Flashback

In this approach (pictured below), you’re giving an interesting, rapid overview of your life right up to the present. This overview takes the place of the before in your testimony. The flashback to the spiritual dimension of your life may go back to the how or just before the how. This means that some of the before might end up in your flashback. You might use this format:
   a. If you came to Christ at an early age.
   b. If you had a drab early life, but have had a more interesting adult life.
   c. If your how is very short.
Use this worksheet to write your **first draft**. Ask your pastor or leader to assist with your evaluation. Remember, it should only be 3 to 4 minutes in length.
Personal Testimony Worksheet

Use this worksheet to write your second draft. Ask your pastor or leader to assist with your evaluation. Remember, it should only be 3 to 4 minutes in length.
Personal Testimony Worksheet

Use this worksheet to write your **third draft**. Ask your pastor or leader to assist with your evaluation. Remember, it should only be 3 to 4 minutes in length.
<table>
<thead>
<tr>
<th>First Draft</th>
<th>Second Draft</th>
<th>Third Draft</th>
</tr>
</thead>
</table>
| **Are there 3 obvious parts?**  
Before___  How___  After___ | **Is it conversational?** | **Are transitions from one part to another smooth?** |
| **Before**  
Is there an obvious nonspiritual cushion? (About 1/3 of the material)___  
Comments: | General (no ages)?___  
Word picture?___  
Human interest? (Your feelings, experience, success, humor)___  
Good and bad aspects?___  
Comments: | Reduce clutter: |
| Adult—not juvenile?___ | **Reduce Clutter:** | **Comments:** |
| **How**  
Four points of the Gospel:  
Fact of sin___  
Penalty of sin___  
Christ paid the penalty___  
Must receive Christ___  
Comments: | Religious jargon?___  
Bible authority?___  
“Pray” to receive Christ?___  
Smooth transition?___  
“I” and “me” (not preachy)?___  
General (no ages)?___  
Comments: | **Reduce Clutter:** |
| Adult—not juvenile?___ | **Reduce Clutter:** | **Comments:** |
| **After**  
Are there two or three personal benefits?___  
Last thought regarding eternal life?___  
Comments: | Dogmatic?___  
Comments: | **Reduce Clutter:** |
| **Time** | ___:___ | ___:___ | ___:___ |
How to Give a Testimony Through an Interpreter

Ok, you’ve written your testimony. Now you need to prepare to give your testimony through an interpreter. Our whole purpose is to give witness that Jesus saves, so a few team members will be assigned to share their testimony during each service. Don’t be nervous; just take part and do the best you can for the glory of God.

The language barrier need not be a big problem in worshiping with, and ministering to, foreign-speaking people. However, when it is necessary to speak through an interpreter, there are a few things that should be observed:

**Smile**—Christians are supposed to be happy! Not a forced, strained smile, but a sincere smile of happiness in Christ.

**Gesture a bit**—naturally, and not overdone, but let your enthusiasm for Christ show.

**Speak up**—loud enough to be heard clearly.

**Be brief**—remember that a 5-minute testimony is really an 8 to 10-minute testimony when given through an interpreter.

**Give your testimony in short statements**—pausing often enough for the interpreter to keep up with you; pause at every comma. (Typically every 5 to 8 words.)

**Do not make any reference to the Roman Catholic Church or other denominations, or to the government or politics.**

**Keep your testimony limited to**: a) what Christ has done for you; b) how much you love Him; and c) what He can do for them.

**Close with a Scripture verse**—in the language of the country you are visiting, if possible. The foreign-speaking Christian will deeply appreciate your efforts to use their language. Memorize it if you can.
Bible Study

Read through the book of Acts several times during the next few weeks, using different versions if possible. Answer the following questions:

I. Acts 4:23-31
   A. What is the request made in verse 29?
   B. What is the reason/need for the request?
   C. What happened after this prayer? (v. 31)

II. Acts 10:9-48
   A. Notice the distinction referred to between Jew and Gentile (v. 28); summarize the distinction.
   B. What new “understanding” did Peter gain? (v. 34)
   C. What resulted from this realization? (v. 44)

III. Acts 12:1-19
   A. Notice Peter’s desperate need (vv. 1-4 They already killed James.)
   B. What did the church do? (v. 5)
   C. What was God’s response?
   D. What was Peter’s reaction?

IV. Acts 22-27
   A. See how Paul incorporates his testimony into his presentation of Christ.
   B. What promise was given Paul in the midst of his trials? (23:11)
   C. Was this promise fulfilled? List the reference.
   D. Did Paul stop preaching Christ because he was persecuted?
   E. What occurred due to Paul's faithfulness in preaching Christ? (28:28-30)
The Scriptural Greeting is for the purpose of effectively greeting believers. The Soul Winning Plan (Mini Salvation Sermon) will be used when addressing unbelievers. The Scriptural Greeting should be short, personal, and reflect an encouraging Biblical concept or verse.

**Scriptural Greeting Components**

- Short encouraging verse or Biblical concept
- Your personal feelings and observations
- Reflect gratitude and servant hood
- Should be 60 seconds or less

EXAMPLE: “It is a tremendous privilege to be in your country. Thank you so much for your warm welcome and hospitality. I’m looking forward to getting to know as many of you as I can. Galatians 5:13 instructs us as believers to ‘serve one another in love.’ That is my heart’s desire. I want to serve you in whatever way I can. Thanks again for having us. God bless you.”
Bolivia Missions Trip Packing List

**Note:** Pack with the intent that you can leave some clothes in the country to be a blessing. Do not bring any valuables that could be lost or stolen. Limit luggage to one checked-in (<50 lbs.), and one carry-on. Make sure that your personal identification with name, address (USA), and phone are tagged and clearly visible on the outside. Also, put your identification inside each bag in the event that the outside tag is lost. Pack a change of clothes in your carry-on (in case your checked-in luggage is lost). You will need some room in your checked-in bag for team supplies (Spanish Bibles, tracts, tools). Pack light so you have room for team supplies. You can hand wash your clothes and hang them to dry.

**Medical:**

**Note:** You must have a Yellow Fever vaccination and the **paperwork to prove it.** Make sure you bring your yellow colored vaccination card with your passport. Also make a photocopy of your passport and carry it in a different pocket. (Always carry your passport with you – do not put it in your checked-in luggage). Because we are doing a construction project you also need **Tetanus.** Consult with your family doctor or county health department for their recommendation on other vaccinations.

Please notify us of any allergies, food or otherwise. We also need to be aware of any medical conditions. (These should have been listed on your full application form.)

**Team Packing List:**

- Team First Aid Kit
- Powdered Gatorade Drink Mix (to mix on the jobsite)
- 10 Biblia de Estudio de la Vida Plena - Pentecostal Full Life Study Bible in Spanish NIV (Think Missions buys these Bibles wholesale for around $20.00 each – please work to raise some money for Bibles and Think Missions can order them for you)
- Evangelistic Spanish Tracts (can check with local Christian bookstore or online)
- Packs of chewing gum – not cinnamon, can be too hot for kids (gifts)
- Dum-dum lollipops (gifts)
- Lots of trinkets, small toys, VBS craft items, balloons, puppets, clown outfits, small prizes, etc. (for the VBS outreach programs)
- Ballpoint pens (gifts)
- Soccer balls (they don’t play baseball or American football very much in Bolivia)
Personal Packing List:
Any personal medications or prescriptions
Bible
Journal/notebook/pens
Toiletry items (soap, shampoo, toothbrush/paste, razor, etc.)
Little bottle of laundry detergent (optional- for hand washing clothes)
Toilet paper
Lip Balm
Sun Block
Antiseptic cream
Deep Woods Off Insect Repellant
Imodium AD
Pepto-Bismol or Maalox tablets
Dramamine (if you get motion sickness)
Small Kleenex packs
Tylenol PM (This can be used for a sleep aid if a dog or pig is outside your bedroom window)
Flashlight
Sunglasses
Wash cloth, towel, sheets, pillow case (don’t need w/ Hotel)
Throat lozenges/cough drops
Camera/film/or extra digital storage
Constipation medicine
Travel alarm clock
Light weight plastic travel poncho

Note: Pack all fluids in zip lock baggies. Put fluids in your checked-in bag. (Not carry-on). If you have to carry on any fluids they must be in a clear bottle and in a zip lock bag and not more than 3 ounces.

Personal Food:

Note: All food will be provided when we are in Bolivia however, you can also bring some snacks that aren’t affected by heat if you like. You may also want to bring some spending money for meals or snacks while we are travelling.

Granola Bars - breakfast bars
Chewing Gum - always an appreciated gift
Beef jerky, etc.
Suggested Personal Clothing Packing List:

Work shoes or tennis shoes on the jobsite (steel-toe not required)
Work gloves
Hat
Large handkerchiefs/bandanas or cooling towel
3 - Work pants (jeans, etc.)
3 - Modest shorts
1 - Casual pants (like Dockers for church services)
1 - Jeans (for services or time off)
Ladies can wear casual pants for services. Bring a modest skirt as well.
Shirts for work and the evenings
2 - casual shirts for services
Tennis shoes are ok for evenings and services
Underwear/socks
Modest swimsuit (one piece for ladies)
Sandals/flip flops

Tools (check with Pat on exactly what tools each team needs to take or are needed):

Masonry hand tools: brick trowels, pointing trowels, finishing trials, margin trowels, concrete floats, line blocks and mason line, line levels, joint tools, edging tools, levels 2’, lineman’s pliers, tie wire, brick hammers, brick chisels, duct tape, etc.
Additional Resources

How to Win Someone to Christ

First  Show him his need of Christ.
1. Without Christ he is lost, Luke 19:10
2. Without Christ he is guilty, Romans 3:19
3. Without Christ he is condemned, John 3:18
4. Without Christ he is dead, Ephesians 2:1

Second  Show her she cannot save herself apart from Christ.
1. She cannot save herself by keeping the law, Romans 3:20
2. She cannot save herself by good works, Titus 3:5
3. She cannot save herself by personal character, Isaiah 64:6
4. She can only be saved by trusting Christ, John 5:24

Third  Show him what Christ will do for him when he accepts Him as Savior.
1. Christ will bear all his sins, Isaiah 53:6
2. Christ will give him eternal life, John 10:28
3. Christ will strengthen him against temptation, 1 Corinthians 10:13
4. Christ will provide for, protect, and pray for him, John 17:20; Hebrew 7:35
5. Christ will prepare for him a place in heaven, John 14:1-3

Then Persuade Him/Her!

"Therefore, if anyone is in Christ, he is a new creation; the old has gone, the new has come! God was reconciling the world to himself in Christ,…and He has committed to us the message of reconciliation. We are therefore Christ’s ambassadors,…we implore you on Christ’s behalf: Be reconciled to God."

2 Corinthians 5:11,17,19,20
Soul Winning - Witnessing

I can find ultimate purpose only by learning the essentials of sharing my faith in Jesus Christ as my Lord and Savior. I must share Christ, His Word, and the joy of my personal experience with everyone who crosses my path. I must become a torch of truth in a troubled world.

I hereby resolve to choose this course of action daily, and in God’s power I consider it done.

A Sharing Principle Passage

Romans 1:16-17

“I am not ashamed of the gospel, because it is the power of God for the salvation of everyone who believes: first for the Jew, then for the Gentile. For in the gospel a righteousness from God is revealed, a righteousness that is by faith from first to last, just as it is written: ‘The righteous will live by faith.’”

Verses for Further Study

Acts 4:13-20
Luke 14:16-24
Isaiah 43:10-12
Mark 5:1-19
Mark 16:12-15
John 15:26-27
II Timothy 1:6-8
Acts 2:29-32
Mark 5:19
Acts 26:13-16
Psalms 107:1-2
Matthew 10:16-20
John 4:35-38
Jeremiah 1:6-9
Psalms 126:5-6
Jeremiah 1:17-19
I Timothy 2:1-2
Luke 8:39

Developing a Soul-Winning Plan

I. The Soul-Winning Plan

Successful soul-winners use a general outline in each conversation, recognizing that the Holy Spirit may sometimes direct them to deviate from this plan. The following three areas should be part of every soul-winning encounter. Adapt them to fit both your personality and the particular situation you face.
A. Scripture
   1. The universality and penalty of sin
   2. The provision of God through Christ
   3. The benefits of salvation
   4. The method of appropriating salvation

B. Prayer
   1. The decision to accept Christ’s way
   2. The enlistment of God’s help
   3. The expression of thanks

C. Follow-up
   1. The confirmation by testimony and review of the Scripture
   2. Instructions concerning Bible reading, prayer, baptism, church attendance

You should learn a dialogue to—

A. Overcome the fear of not knowing what to say
B. Become used to saying the words and bridging gaps
C. Become familiar with your own voice in the midst of distractions
D. Be able to listen to the Spirit instead of worrying what to say next
E. Assist the person in his decision.

The conversation must be controlled, but not argumentative. To leave a tract or a general witness is not sufficient. When you know the necessary salvation steps without fumbling or repetition, you can be attentive to the Spirit instead of grasping for words.

II. Establish Common Ground

It is important for you to establish a point of reference. You might talk about sports, a mutual friend, a humorous event, or a geographic location. You must ask questions that cause the person to think and respond. Be sincerely interested in their response. Common ground is time for collecting information and looking for opportunities to affirm and agree. Remember, establishing a relationship requires that you take the initiative.

In the space below, create several questions that will help you establish common ground.
   1.
   2.
   3.
   4.
III. Transition

Many people successfully establish common ground, but fail to share the gospel due to poor planning.

You must seek opportunities to turn your conversation to the subject of Jesus Christ, using a transition sentence—the link between common ground and the gospel presentation.

Using a transition sentence also helps in giving a smooth gospel presentation.

Simply think in terms of everyday conversation and turn that into a discussion about God and Jesus Christ. For example, when Jesus talked with the woman at the well (John 4), He used the subject of living water as a transition. The woman was talking about the water at the well when Jesus talked to her about the living water.

A basketball player who wins on the court can be asked: “Are you winning in life?” Then you can explain a related biblical parable (it doesn’t have to be the New Testament: it can be a beautiful story from the Old Testament).

In the space provided, develop transition sentences:

1.
2.
3.
4.

After establishing common ground, you might say: “Could I have five minutes with you so that I can share the most important thing in my life?”

Use your personal testimony here. You could say, “I used to think that” or “I felt that way too, until…” and then proceed with your testimony. Afterwards, ask if you could pose a couple questions. These will open the door for the gospel presentation.

IV. The Gospel Presentation

The need of the hour is for people to talk about Jesus—not church, not religion, not philosophy, not denomination, but Jesus Christ.

Asking questions is the way that doctors find out what’s wrong with their patients. In the spiritual realm, questions are indispensable as well. We must ask and provide questions that will reveal their spiritual condition and open a door to share what the Bible says so they can be lead to a salvation decision. Each presentation must include Scriptures to show the Need, the Penalty, the Provision, and How to Receive Forgiveness.
Following are several questions with Scriptures:

A. What does it mean to be a Christian?

When asked this question, many individuals will tell you what a Christian does. A Christian goes to church, carries a Bible, witnesses—a Christian does this or does that. You might respond: “You have said what a Christian does, but let me share with you what a Christian is.” Let’s ask the question again—“What does it mean to be a Christian?”

As a Christian, I:
  - Recognize the Bible tells us that we fall short of God—Romans 3:23
  - Recognize the Bible tells us there is a penalty for sin—Romans 6:23
  - Recognize the Bible tells us there is a provision for sin through Jesus Christ—Romans 6:23
  - Recognize the Bible tells us we can pray for forgiveness and be assured we are forgiven—1 John 1:9

B. Suppose you were to die tonight and stand before God, and He were to say to you, “why should I let you into my heaven?” What would you say?

Most of the time their response will be, “I’m a good person; I don’t lie, haven’t killed anyone; I try to do the right (moral) things,” or “I go to church and pay my tithes.” Although these are admirable traits, and ones we should all possess, the Bible is clear on the way to heaven.

1. We Have a Problem
   a. God’s standard: Matthew 5:48—“Be perfect, therefore, as your heavenly Father is perfect”
   b. Man’s predicament: Romans 3:23—“All have sinned, and fall short of the glory of God.”
   c. Deserved punishment: Romans 6:23—“The wages of sin is death.”

2. There Is a Solution
   a. Door of hope: Romans 6:23—“The gift of God is eternal life.”
   b. Give a brief overview of Christ’s birth, death, and resurrection, emphasizing that He paid our “wages” and was our substitute. His purpose in coming was that you might have life, and life more abundantly (John 10:10). (Depending on the content of your personal testimony, it may fit in well at this point.)
3. The Result of Applying the Solution
   a. “If you confess with your mouth, ‘Jesus is Lord,’ and believe in your heart that God raised him from the dead, you will be saved” (Romans 10:9). If you believe Jesus was your Substitute, died for your sins, and was raised from the dead, then you can receive the gift of eternal life. “If we confess our sins, He is faithful and just and will forgive us our sins, and purify us from all unrighteousness” (1 John 1:9).

V. Commitment

   To make sure they understood your presentation, ask if it made sense. Recap the outline, if necessary. You may want to ask if there is anything hindering them from making a commitment to Christ. Often, people have doubts about taking this step, and asking this question will help them pinpoint their fears. When you learn the nature of their doubts, emphasize that Jesus never requires us to “get it all together” beforehand. When we simply come to Him as we are, He helps us take care of these things. (Provide real-life examples).

   Distractions may come while you’re sharing, but do the best you can. When you’re finished, ask if they would like to pray and make a commitment. Explain that doing so means that we no longer trust in our “good works” to save us, but in Jesus. Because we’re sinners, we can’t save ourselves—no matter how good we try to be.

   Model a prayer of commitment, saying something like this: “Dear God, I ask you to forgive me of any wrongdoing. I ask you to be in charge of everything I do. I give you complete control of every decision I make. I ask you to forgive me of my sin. Thank you for sending Jesus to die for me so I can have eternal life. Thank you, Jesus, for dying in my place and rising from the dead. Thank you for hearing and answering my prayer. In Jesus’ name, Amen.”

VI. Assurance

   Jesus said: “He who believes has everlasting life” (John 6:47). Share this verse, recap the plan of salvation, if necessary, and ask if they have any prayer requests. Know that if you have clearly presented Jesus Christ, you have accomplished your purpose, and God will do the rest.

   Leave decision literature and arrange a follow-up visit. Invite them to attend a local church and offer to go with them, if possible. Stress the importance of growing in their relationship with the Lord through Bible reading (beginning with the gospel of John), prayer, and church attendance.
Gospel Presentation Worksheet

Using the plan provided for guidance, outline the presentation of the Gospel that you plan to use while ministering.

____________________________________________________________________________
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ASSUMPTION OF RISK AND INSURANCE AGREEMENT
AGWM Personnel and Member Care

In consideration of my acceptance as a short-term volunteer with Assemblies of God World Missions of The General Council of the Assemblies of God U.S.A., I represent and agree that:

1. I am a volunteer worker and acknowledge that I am not an employee of Assemblies of God World Missions or The General Council of the Assemblies of God U.S.A.

2. I am aware of the hazards and risks to my person and property associated with serving in a missions capacity, such hazards and risks including, but not being limited to, injury, increased stress, accident, disease, inadequate medical services and supplies, death, criminal acts— including terrorism—natural disasters, government action, and relocation due to any of the above. I accept my assignment with full awareness of these risks, and subject to the insurance coverage described in the AOG GTL insurance brochure, I voluntarily assume all risks of death, injury, illness, and damage to myself or any member of my family associated with such risks and any damage to my personal property. I further recognize that such risks have always been associated with missionary service (2 Corinthians 11:23-28).

3. I attest and certify that I have no medical conditions that would prevent me from performing my duties.

4. Subject to the insurance coverage described in the AOG GTL insurance brochure, I waive and release any and all claims for damages which I or my heirs or successors may have against Assemblies of God World Missions, The General Council of the Assemblies of God, any district council of the Assemblies of God, the local church sponsoring the trip, or any agent or employee of any of such organizations, arising from my death, injury, or illness, or any property damage or loss occurring during the term of my assignment or as a result of my assignment.

5. In the event I have minor children who will accompany me on my assignment, I, acting both on my own behalf and on their behalf as their parent and legal guardian and subject to the insurance coverage described in the AOG GTL insurance brochure, do hereby assume all risks of death, illness, or injury that they may suffer as a result of said assignment, from those causes described above.

6. I understand and accept the following policy of Assemblies of God World Missions regarding ransom payments:

   The Assemblies of God World Missions Executive Committee has determined that it will not pay ransom nor yield to the demands of anyone who takes one of our missionary family or staff hostage. The Assemblies of God World Missions pledges itself to every effort in prayer and all other appropriate means to obtain the release of one taken hostage, should it ever occur. This policy was made after sufficient study of the policies of other evangelical missionary societies and after considering the advice of the United States State Department.

7. I expressly waive any defense to the enforcement of any provisions of this commitment arising from a claim of lack of consideration and warrant that this commitment constitutes a legal, valid, and binding obligation upon me enforceable against me in accordance with its terms.

8. I expressly agree that this assumption of risk and indemnity agreement is intended to be as broad and inclusive as permitted by law.

www.WideOpenMissions.org Assumption of Risk Revised 05/21/2012
"Let us therefore make every effort to do what leads to peace and to mutual edification."
Romans 14:19 NIV

As a follower of the Lord Jesus, our conduct should be a witness to others of a transformed life. Paul wrote to Titus,

And show your own self in all respects to be a pattern and a model of good deeds and works, teaching what is unadulterated, showing gravity [having the strictest regard for truth and purity of motive], with dignity and seriousness. And let your instruction be sound and fit and wise and wholesome, vigorous and irrefutable and above censure, so that the opponent may be put to shame, finding nothing discrediting or evil to say about us.”
(Titus 2:7-8, Amplified Bible, emphasis added)

As a MAPS team member,

- I realize the important role I serve as an example to those in the United States and abroad. I understand that I represent not only my local church, but also Assemblies of God World Missions, and most importantly, Jesus Christ.
- In respect to this assignment, I will refrain from anything (e.g., alcohol, tobacco, unwholesome speech) that may distract from my Christian testimony, cause division, or demonstrate disrespect to the national church, missionary personnel, my team, or the Assemblies of God.
- I promise to forgo my personal convictions on these subjects in order to maintain unity and to avoid controversy in the body of Christ.
- I affirm that I do not have any criminal convictions or allegations related to sexual misconduct with an adult or minor, nor do I know of any reason I should not be allowed to work with adults or minors as a short-term missions volunteer.

"It is better not to eat meat or drink wine or to do anything else that will cause your brother or sister to fall."
(Romans 14:21, NIV).

"Therefore I, the prisoner of the Lord, implore you to walk in a manner worthy of the calling with which you have been called, with all humility and gentleness, with patience, showing tolerance for one another in love, being diligent to preserve the unity of the Spirit in the bond of peace."
(Ephesians 4:1-3, NASB).

"You are witnesses, and so is God, of how holy, righteous and blameless we were among you who believed. For you know that we dealt with each of you as a father deals with his own children, encouraging, comforting and urging you to live lives worthy of God, who calls you into his kingdom and glory."
(1 Thessalonians 2:10-12, NIV).

See also Romans 12:1-2, Titus 2:11-14, John 13:12-17, 1 Corinthians 11:1.
Team Member Signature Form

Team members who hold a volunteer card do not need to complete this form. For those who take multiple missions trips per year, this form only needs to be signed once per year.

TEAM MEMBER CONTACT INFORMATION

Full Legal Name

Trip ID #

Mailing Address

City

State

Zip

Previous Address

City

State

Zip

Date of Birth

Phone (include area code)

Email Address

EMERGENCY CONTACT INFORMATION (must be someone not going on trip)

Name of Emergency Contact

Relationship to Team Member

Home Phone (include area code)

Cell Phone (include area code)

Work Phone (include area code)

Team members under the age of 18 do not need to complete the sections below.

ACE/CHUBB INSURANCE BENEFICIARY DESIGNATION

Benefits payable for loss of life are payable to the first surviving classes of the covered person: spouse; children; parent; siblings; or estate, unless otherwise indicated below.

Policy Number: ADDN10846419

Beneficiary Information

First Name

Middle Name

Last Name

Address

City

State

Zip

Relationship to Insured

If you are 65 or older, do you receive Medicare? □ Yes □ No

SIGNATURE

By signing my name below, I hereby state that I have read and agree to the terms and conditions of the Assumption of Risk, Code of Conduct, and the above ACE/Chubb Insurance Beneficiary Designation.

Signature

Date

WideOpenMissions.org

Team Contact/Beneficiary/Signatures

Updated 7.6.16
This form is required if neither parent is traveling with their child. The temporary guardian must be at least 21 years old. Both parents will also need to sign the "Parental Consent and Authorization for Travel" form. The temporary guardian must sign this form.

Trip ID #: ____________________________  I declare that I am the lawful guardian of _______________________________. I authorize _______________________________ to supervise my child, _______________________________.

Temporary Guardian: ____________________________  Name of Child: ____________________________  Temporary Guardian: ____________________________  Name of Child: ____________________________

for the duration of the trip to ____________________________, Country: ____________________________.

Start date: ____________________________  End date: ____________________________

In the event that my child requires emergency medical treatment and I cannot be reached, is authorized to consent to medical treatment.

Temporary Guardian: ____________________________  Date: ____________________________

Father's Signature: ____________________________  Date: ____________________________

Address: ____________________________

Phone: ____________________________  Sole Custody: ____________________________

Mother's Signature: ____________________________  Date: ____________________________

Address: ____________________________

Phone: ____________________________  Sole Custody: ____________________________

Temporary Guardian's Signature: ____________________________  Date: ____________________________

CERTIFICATE OF ACKNOWLEDGEMENT OF NOTARY PUBLIC

STATE OF ____________________________  COUNTY OF ____________________________

Affirmed to me on ____________________________

by ____________________________ (parent/legal guardian)

and ____________________________ (parent/legal guardian)

Signature of Notarial Officer: ____________________________

Notary Public for the State of ____________________________  My commission expires: ____________________________

www.WideOpenMissions.org  Updated 3-6-15
Parental Consent and Authorization
For Minors Under the Age of 18 on Missions Team Trips

AGWM Personnel and Member Care

Parents or legal guardians of minor children are required to complete this form and give it to the team leader. If you have sole custody, provide a copy of the court decree to your team coordinator. The team leader will bring these documents (all pages) on the trip for verification. This form is NOT valid if completed by the child traveling. This form must be signed by both parents (as applicable) or the legal guardian in the presence of a notary.

Minor's Name: ___________________________ Date of Birth: ___________________________
Street Address: __________________________ City, State Zip: __________________________
Father's Name: __________________________ Father's Email: __________________________
☐ Address is same as child's (skip to phone information)
Father's Address: __________________________ City, State Zip: __________________________
Father's Phone Numbers - Home: ___________ Work: ___________ Cell: ___________
Mother's Name: __________________________ Mother's Email: __________________________
☐ Address is same as child's (skip to phone information)
Mother's Address: __________________________ City, State Zip: __________________________
Mother's Phone Numbers - Home: ___________ Work: ___________ Cell: ___________

I approve the following travel plans:

Dates of Travel: ___________________________ Team Confirmation #: ___________________________
Destinations/ City and Country: ___________________________

I authorize the team leader to make any changes whatsoever to the travel plans specified above.

Sending Church: ___________________________ Church Location: ___________________________

Medical Information

Family Doctor: ___________________________ Doctor's Phone: ___________________________
Insurance Company: _______________________ Policy Number: ___________________________
Is your child presently being treated for injury/sickness or taking any form of medication?  ☐ No  ☐ Yes (explain)

Is your child allergic to any type of medication?  ☐ No  ☐ Yes (explain)

Does your child require a special diet?  ☐ No  ☐ Yes (explain)

Does your child have any allergies other than medical?  ☐ No  ☐ Yes (explain)

Does your child have any physical condition or illness that would prevent him or her from participating in rigorous activity?  ☐ No  ☐ Yes (explain)

Does your child ever sleepwalk?  ☐ No  ☐ Yes
Can your child swim?  ☐ No  ☐ Yes

www.WorldOpenMissions.org  Page 1 of 2  Updated 3.4.16
Policy Requirements for Minors
Guidelines for minors have been established by Assemblies of God World Missions and the General Council of the Assemblies of God and are taken from U.S. child labor laws, U.S. Department of State International Travel Guidelines, and IRS criteria for volunteer labor and travel expenses abroad. Our desire is to give everyone an opportunity to serve on a team trip. We do not intend to stifle any persons from being in a position for God to speak to their hearts regarding future involvement in missions. Requirements are as follows: (1) Minors between the ages of 14 and 17 can be recognized as part of a team. (2) Minors under age 14, although we cannot prevent their travel to a foreign field, are not eligible to be recognized as team members. This means any expenses associated with a minor under 14 must be kept separate and not listed with trip expenses for World Ministries credit for Total Giving. (3) Minors under age 18 are allowed to travel without a parent or legal guardian, but they must have a signed Parental Consent and Minor Authorization form and overseas insurance coverage through AGWM. The team leader is responsible to assign an adult to supervise a minor at all times for the duration of the trip.

Consent, Certification, and Assumption of Risk
I, the undersigned, being the parent or legal guardian of the child named above (under “Minor’s Name”) do hereby consent to the child’s participation on a team outreach sponsored by Assemblies of God World Missions to the country noted above, including, but not limited to, all of the activities customarily associated with an AGWM MAPS team trip. I am aware of the hazards and risks associated with such a trip, including, but not limited to, death or injury by accident, disease, terrorist acts, weather conditions, inadequate medical services and supplies, criminal activity, and random acts of violence. I accept my child’s assignment with full awareness of these risks, and subject to the insurance coverage described below, I voluntarily assume all risks of death, injury, illness, and damage to my child associated with such risks and any damage to his or her personal property. I further recognize that such risks have always been associated with missionary service (2 Corinthians 11:23-28).

Further, I certify that the child is physically fit and adequately trained to participate in an overseas team trip. I have contacted either our public health department or a travel clinic and our local physician regarding vaccinations, immunizations, and other precautions for the prevention of disease. I certify that the child has followed and is following all procedures (shots, serums, medications, etc.) recommended by our local physician and the above agencies.

I understand that while the above-named child participates on a team trip, he or she is responsible to comply with all orders and directives of the team leader and/or the Assemblies of God missionary in charge.

Subject to insurance coverage described above, I waive and release any and all claims for damages which I, my heirs or successors, may have against Assemblies of God World Missions, The General Council of the Assemblies of God, any district council of the Assemblies of God, the local church sponsoring the team mission trip, or any agent or employee of any of such organizations, arising from my child’s death, injury, or illness, or any property damage or loss occurring during the term of his or her assignment or as a result of his or her assignment. I also hereby assume all risks of death, illness, or injury that my child may suffer as a result of said assignment, from those causes described above.

I understand and accept the following policy of the Assemblies of God World Missions regarding ransom payments:
The Assemblies of God World Missions Executive Committee has determined that it will not pay ransom nor yield to the demands of anyone who takes one of our missionary family or staff hostage. The Assemblies of God World Missions pledges itself to every effort in prayer and all other appropriate means to obtain the release of one taken hostage should it ever occur. This policy was made after sufficient study of the policies of other evangelical missionary societies and after considering the advice of the United States State Department.

I expressly waive any defense to the enforcement of any provisions of this commitment arising from a claim of lack of consideration and warrant that this commitment constitutes a legal, valid, and binding obligation upon me enforceable against me in accordance with its terms.

I attest to the truthfulness, accuracy, and validity of the foregoing statements under penalty of perjury under the laws of the State of

Minor’s Name:

Father’s/Legal Guardian’s Signature Date

Mother’s/Legal Guardian’s Signature Date

Certificate of Acknowledgement of Notary Public
STATE OF COUNTY OF
Acknowledged before me on (date)
by (parental/legal guardian)
and (parental/legal guardian)

Signature of Notarial Officer
Notary Public for the State of My commission expires

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